

**BEXAR COUNTY EMERGENCY SERVICES DISTRICT NO. 7**

**Meeting Minutes  
February 12, 2020**

- 1 President Bill Davidson called the meeting to order at 9:28 am.
  2. A quorum was established with all board members present.
  3. Citizens to be heard. **ISO Southwest Manager Hugh Gibson, State Fire Marshal Orlando Hernandez and Jesse Williams presented ESD7 with the recognition of obtaining a Class 1 ISO rating. This is the highest rating that can be achieved. There are over 46,000 fire departments in the nation with only a little over 300 that have a Class 1 rating. Seventy seven of the fire departments in Texas have a Class 1 rating and ESD7 is one of only 3 ESD departments with this achievement. The Class 1 rating will be effective on April 1, 2020.**
  4. BCOEM updates. Chris Herrera had no major updates, stating they are still working on the radio system changes. He will keep us informed on their progress.
  5. **Cindy Colston made a motion, seconded by Gary Schott to approve the minutes from the January 8, 2020 meeting. Motion carried 4/0.**
  6. New Business
    - 6.1 Budget amendment for FY2020. **No action taken.**
    - 6.2 D7FR Run Reports. **Presented by Chief Clarkson. No action taken.**
    - 6.3 EMS Performance Update 2019. **No action taken.**
    - 6.4 Discussion and appropriate action on personnel and salaries and Amendment to Step Pay Plan. **Lonnie Stockton mad the motion, seconded by Rick Johnson to change the Division Chief base pay to \$83,000.00. Motion carried 4/0.**  
**Lonnie Stockton made the motion, seconded by Cindy Colston to make a one time adjustment to the pay for ESD7 members already employed to include their time in service before being employed by ESD7. Motion carried 4/0.**
    - 6.5 Discussion and appropriate action on ambulances and service. **No action taken.**
    - 6.6 Discussion and appropriate action on public/community relations. **No action taken.**
    - 6.7 Discussion and appropriate action on possible purchase of Zoll Cardiac Monitors. **Lonnie Stockton made a motion, seconded by Gary Schott to purchase Zol X-series monitors to replace the Life-Pak monitors for \$320,010.62payable for \$64,002.12 a year for 5 years with 0% interest. The money is to come from Item 6910 of the budget. Motion carried 4/0.**  
**Cindy Colston made a motion, seconded by Rick Johnson the pay the balance of \$21,250.12 loan for the existing Life-Pak cardiac monitors from Item 6910 of the current budget. Motion carried 4/0.**
- Rick Johnson had to leave the Board Meeting at 10:45 am. The Board still has a quorum with Bill Davidson, Gary Schott, Cindy Colston and Lonnie Stockton present.**
- 6.8 Discussion and appropriate action on construction of station 115. **No action was taken.**
  - 6.9 Discussion and appropriate action on the following as presented by Chief Clarkson:
    - A. Station 115 & 116 updates. **No action taken.**
    - B. Training. **No action taken.**
    - C. Radios and Communications. **No action taken.**
    - D. Tools, equipment, and uniforms. **No action taken.**
    - E. Apparatus. **No action taken.**

7. Financial Report
  - A. Approval of payments due for the month. **Lonnie Stockton the made motion, seconded by Gary Schott to approve the payments due for the month. Motion carried 3/0.**
  - B. Discussion and review of Budget year to date. **No action taken.**
  - C. Discussion and appropriate action and the Annual Audit by Armstrong, Vaughan and Associates. **Lonnie Stockton made the motion, seconded by Gary Schott to approve and sign the letter of engagement for Armstrong, Vaughan, and Associates. Motion carried 3/0**
9. The next regular meeting will be held **March 11, 2020** at 9:05 am at Station 116.
10. **Gary Schott made the motion, seconded by Lonnie Stockton to adjourn. Motion carried 3/0.**

Meeting adjourned at 11:55 am.