



DISTRICT 7 FIRE & RESCUE

Serving the Citizens of Bexar County, Texas

JOB ANNOUNCEMENT

Bexar County Emergency Services District # 7 (District 7 Fire & Rescue) is accepting applications for the position of **Fire Captain**.

Job Description (Briefing)

To supervise, plan and coordinate the activities and operations of personnel, apparatus and emergency response within our department; to protect life, property and the environment; and to provide highly responsible and complex staff assistance to the Battalion Chief or Administrative Chiefs as required.

This position is under the direct supervision of the Battalion Chief and requires shift work, 48 hours on duty followed by 96 hours off duty.

Position Requirements

- Must be at least 21 years of age;
- Possess a High School Diploma or GED;
- Pass an FBI Federal Fingerprint Background Check;
- Obtain or possess a valid Texas Class B Exempt Driver's License with an acceptable driving record (within 30 days of employment offer);
- Obtain or possess the Texas Commission on Fire Protection Advanced Certification as well as:
 - TCFP Driver Operator; Fire Instructor I, Fire Officer I, Wildland Basic Certification
 - (Must obtain within 6 months of hire)
- State of Texas or NREMT Paramedic (preferred or obtain within 18 months of hire);
- Open TIFMAS task book (preferred);
- NIMS / ICS Certifications: 100, 200, 300, 400, 700, 800;
- Minimum of two (2) years' experience as a Company Officer or higher rank in the Fire Service;
- Demonstrated ability to communicate effectively orally, in writing and by electronic media;
- Demonstrated ability to train, instruct and assist in the training of personnel and other as needed;
- Demonstrated ability to establish and maintain effective working relationships with superiors, subordinates, peers and the public;
- Demonstrated ability to manage and complete numerous technical and complex collateral administrative assignments; prioritize work assigned from multiple superiors;
- Demonstrated understanding of and ability to implement, coordinate and operate within an ICS / NIMS System.

Application Guidelines (Read Carefully)

- ***Internal applicants must complete a letter of intent AND provide all applicable certifications in their packet with resume;***
- Download and complete the application from our website (www.d7fr.org);
- You can pick up an application in person from Station 115, appointment required, see below for address and contact information;

- Ensure that the application is completed following all instructions within, read carefully as incomplete applications will not be accepted (modifications / additions can be completed before the application deadline);
- Include a copy of **ALL** certifications, driver's license (both front and back), letter of intent and resume (photocopies are acceptable);
- Ensure that the two notary signatures are obtained prior to turning in your application;
- Sealed applications should be delivered to Division Chief Timothy Ivey:
 - Mon – Friday from 0800 – 1700 excluding Holidays (call to verify Holiday hours)
 - 11615 Galm Road, San Antonio, TX 78254
 - 210-688-0665 Business Phone (option 1)
 - tivey@d7fr.org
 - Applications dropped off after hours may be done by appointment only, schedule all appointments with Division Chief Ivey
 - Any questions regarding the application process or special needs considerations should be directed through Division Chief Ivey

Benefit Breakdown

- Starting Salary: \$67,200.80 to \$80,195.34
 - Incentive Degree Pay Annually:
 - Associates: \$1,800.00
 - Bachelors: \$3,000.00
 - Masters: \$3,600.00
- Medical, Dental, Vision, Life, Short / Long-term Disability Available
 - 100% Employee Coverage
 - 50% Employee Family Coverage
 - Accident, Extended Life, Indemnity by Employee Election
- PTO
 - 120-240 hours annually depending on Step Level
- Step Plan Increases based on years of service;
 - Retrograde pay applies to those with prior experience, credited employment with TCFP certification. Total years of service will be credited with half of the time in step plan with a max of 20 years credit applied as 10 years in current step plan (Step 5 max incoming).
- TCDRS Retirement:
 - 7% Employee Contribution with 2.5:1 Department Matching
 - Vested 10 Years

Application period is open from March 12, 2020 through April 10, 2020 at the close of business.

*** Selected applicants will be notified of dates for the following after the closing date. ***

- Written Test Material Covered
 - *IFSTA Fire and Emergency Services Company Officer*, 5th Edition (ISBN: 978-087939564-3)
 - Chapters: 1, 3, 4, 7, 8, 9
 - *IFSTA Fire and Emergency Services Instructor*, 8th Edition (ISBN: 978-087939441-7)
 - Chapters: 5 and 6
 - *PennWell Fire Officer's Handbook of Tactics*, 4th Edition (ISBN: 10 1-59370-279-5)
 - Chapters 2 and 7

- Physical Agility Test
 - Refer to: <http://d7fr.org/index.php/hiring-process/> for details regarding PAT.
- Assessment Center
 - 4 Part Testing Center
 - Presentation Scenario
 - In-Basket Scenario
 - Role-Play Scenario
 - Tactical Scenario
- Formal Chief's Interview



Kevin Clarkson
Fire Chief

Bexar County Emergency Services District # 7 is an Equal Opportunity Employer