

BEXAR COUNTY EMERGENCY SERVICES DISTRICT NO. 7

Meeting Minutes

Wednesday December 11, 2019

1. President Bill Davidson called the meeting to order at 9:06 am.
2. A quorum was established with all board members present.
3. Citizens to be heard. **None.**
4. BCOEM updates. **None.**
5. **Rick Johnson made motion, seconded by Lonnie Stockton to approve the minutes from the November 13, 2019 meeting. Motion carried 4/0.**
6. New Business
 - 6.1 Budget amendment for FY2020. **Lonnie Stockton made motion, seconded by Rick Johnson to approve FY2020 Budget Amendment #1 (see attachment). Motion carried 4/0.**
 - 6.2 D7FR Run Reports. **Presented by Chief Clarkson. No action taken.**
 - 6.3 Discussion and appropriate action on personnel and salaries. **No action taken.**
 - 6.4 Discussion and appropriate action on ambulances and service. **No action taken.**
 - 6.5 Discussion and appropriate action on public/community relations. **No action taken.**
 - 6.6 Discussion and appropriate action on construction of station 115. **Cesar Garcia, and Tony Scarnato, Jr. from DeMunbrun Scarnato Associates gave a slideshow presentation on the proposed plans for construction/remodel of Station 116. No action was taken.**
 - 6.7 Discussion and appropriate action on the following as presented by Chief Clarkson:
 - A. Station 115 & 116 updates. **No action taken.**
 - B. Training. **No action taken.**
 - C. Radios and Communications. **No action taken.**
 - D. Tools, equipment, and uniforms. **No action taken.**
 - E. Apparatus. **No action taken.**
7. Financial Report
 - A. Approval of payments due for the month. **Cindy Colston made motion, seconded by Lonnie Stockton to approve the payments due for the month. Motion carried 4/0.**
 - B. Discussion and review of Budget year to date. **No action taken.**
8. The Board went into a closed session at 12:15 pm and resumed the regular session at 12:55 pm.
7. The next regular meeting will be held **January 8, 2020** at 9:05 am at Station 116.
8. **Gary Schott made the motion, seconded by Lonnie Stockton to adjourn. Motion carried 4/0.**
9. Meeting adjourned at 1:00 pm.

ATTACHMENT 1

**Bexar County Emergency Services District No. 7
 FY 20 Budget Amendment Number 1
 December 11, 2019**

	Original Budget	Amendment # 1	Final Budget
<i>Revenue Adjustment:</i>			
4025: Carry Over Balance	2,300,000	<u>175,000.00</u>	2,475,000.00
4010: Tax Revenue			
4015: Delinquent Taxes			
4030: EMS Revenue			
4035: SAFER Grant			
4045: Texas Governors Office CISM			
4055: Texas Governors Office Resiliency			
<i>Total Revenue Adjustment:</i>	<u>2,300,000.00</u>	<u>175,000.00</u>	<u>2,475,000.00</u>
<i>Expense Adjustment:</i>			
6183.04 Retirement Expense	265,000.00	7,650.00	272,650.00
6315: Payroll	2,975,100.00	150,850.00	3,125,950.00
6125: Payroll Tax	235,000.00	8,500.00	243,500.00
6183.01 Medical Insurance	375,000.00	8,000.00	383,000.00
6353: General Repair			-
6031: Electric and Gas			-
6910: Reserve Fund			-
			-
			-
			-
<i>Total Expense Adjustment:</i>	<u>3,850,100.00</u>	<u>175,000.00</u>	<u>4,025,100.00</u>
<i>Net Income - Budget Adjustment</i>		<u><u>-</u></u>	