

Bexar County Emergency Services District 7
Meeting Minutes
Wednesday April 11, 2018

1. Vice President Gary Schott call the meeting to order at 9:10 am
2. A quorum was established with all Board members present except Bill Davidson.
3. There were no citizens to be heard.
4. **Lonnie Stockton made the motion, seconded by Rick Johnson to approve the minutes from the March 14, 2018 meeting. Motion carried 4/0.**
5. New Business

Budget amendment for 2017/2018 budget. **Lonnie Stockton made motion, seconded by Rick Johnson to approve changes in 2017/2018 Budget as per document "Budget Amendment Number 2". See attachment.**

- 5.1 D7FR Run Reports. Presented by Chief Clarkson.
- 5.2 Discussion and appropriate action on personnel and salaries.
- 5.3 Discussion and appropriate action on ambulances and service.
- 5.4 Discussion and appropriate action on public/community relations.
- 5.5 Discussion and appropriate action on contracts for new #116 station building.
- 5.6 Discussion and appropriate action on the following:
 - A. Station 115 & 116 updates: No action taken.
 - B. Training: **Rick Johnson made motion, seconded by Lonnie Stockton to purchase Conex Container for up to \$2225.00 for fire training. Money to come from budget line item 6319.00. Motion carried 4/0**
 - C. Radios and communications: **Lonnie Stockton made motion, seconded by Rick Johnson to approve the purchase of Harris Radios for \$109,845.00. Money to come from budget line item 6910.00. Motion carried 4/0.**
 - D. Tools and Equipment, Uniforms: **Rick Johnson made motion, seconded by Cindy Colston to approve the purchase of SCBA for up to \$50,000.00. Money to come from budget line item 6348.00. Motion carried 4/0.**
 - E. Apparatus: No action taken.
- 5.7. Discussion and appropriate action on contract with Sales Tax Assurance. **Cindy Colston made motion, seconded by Rick Johnson to contract with Sales Tax Assurance for 1 year with a \$6,000.00 retainer fee pending legal review of this contract. Money to come from budget line item 6110.00. Motion carried 4/0.**

7. Financial Report

- A. Approval of payment due for the month. **Cindy Colston made motion, seconded by Lonnie Stockton to approve payments due for the month. Motion carried 4/0.**
- B. Discussion and review of Budget year to date. No action taken.
- C. Discussion and appropriate action on FY 2017-2018 Budget. No action taken.

Determine date, time and possible agenda items for next meeting. **Next meeting will be held on May 9, 2018, 9:00 am at station 116.**

Lonnie Stockton made motion, seconded by Cindy Colston to adjourn. Motion carried 4/0.
 Meeting adjourned at 11:06 am.

Attachment:

**Bexar County Emergency Services District No. 7
 Budget Amendment Number 2
 April 11th 2018**

Revenue Adjustment:

4005 - Sales Tax

Other Income

Total Revenue Adjustment:

Original Budget	Amendment # 2	Final Budget
1,104,000.00	300,000.00	1,404,000.00
-	-	-
<u>1,104,000.00</u>	<u>300,000.00</u>	<u>1,404,000.00</u>

Expense Adjustment:

6900 - Reserve Fund

6348 - Misc. Equipment

6355 - Vehicle Lease - Other

6315 - Payroll - Other

6316 - Uniforms

6317 - Medical Supplies

Total Expense Adjustment:

1,981,257.40	225,000.00	2,206,257.40
125,000.00	50,000.00	175,000.00
-	-	-
-	-	-
28,000.00	10,000.00	38,000.00
65,000.00	15,000.00	80,000.00
<u>2,199,257.40</u>	<u>300,000.00</u>	<u>2,499,257.40</u>

Net Income - Budget Adjustment

-

Budget amendment approved at April 11th 2018 Board Meeting

Cindy L. Colston

Cindy Colston
 BCESD #7 Treasurer